



Dear Citizens,

Palava is designed to maximize the enjoyment and happiness of its citizens (residents, office employees etc).

Any event will need to be hosted by a full-time resident of Palava.

We encourage and appreciate the enthusiasm amongst residents to celebrate various festivals and major holidays as well as participate in sports events in the city. To ensure that all these events are safe and secure for the citizens and do not hamper the ongoing maintenance of the amenities or cause inconvenience to the non participating citizens - we have designated spaces, finalised PCMA scope of work and defined some rules and regulations for these events.

Guidelines for social & cultural events / sports tournaments & events in Palava:

1. All events will need to adhere to applicable government regulations (in terms of noise, timing, fire safety etc.) as well as Palava's own regulations. The decision of PCMA shall be binding in this regard.
2. Police permission cum NOC for carrying out large scale functions / processions / rally will be required by PCMA from the organizers. Sound NOC too would be required in case sound or DJ is also organized as part of such functions
3. The events / tournaments planned for and by Palava resident community are limited to residents only and will not be opened to visitors to ensure safety and security.
4. Events are permitted only in designated event spaces (see Annexure I for Social/ Cultural events and Annexure II for Sports events) and not permitted in any other location. This is to ensure that event will not lead to any damage to property or landscape, will be secure for the citizens and will not cause noise pollution.
5. No sports facility can be used for any non-sports purpose.
6. No areas can be used for conducting any political event.
7. If the event is open to all residents of Palava free of cost, there will be no rental charges for the event and housekeeping, security and power services will be provided by PCMA. For all other events, PCMA shall charge costs for rental, housekeeping, power services and security.
8. Events will not extend beyond 10:00 pm and in no way cause inconvenience to other residents.
9. For any event not listed in the Annexure I and II below, please submit a request for space one month in advance at PCMA Residents should submit a request for all activities in designated spaces (events/tournaments) at least one month in advance at PCMA. PCMA shall grant permission subject to such event not being likely to cause significant damage to the area and the noise/other activities adversely affecting the users of the adjacent/nearby buildings.
10. Permission from local authority, where applicable, must be taken by the event organizers and submitted to PCMA at least 24 hours prior to the event starting.
11. For community events that require fundraising PCMA will not promote the product and not share the database with the sponsor. No financial agreement will take place between the sponsor and PCMA. PCMA will not facilitate or go looking for sponsors. Space required for the branding will be subject to PCMA's approval.
12. Clubhouse multipurpose room can be rented by residents to offer various classes in diverse sectors (to be confirmed by the clubhouse operator).
 - a. If the classes are offered for free, no rent will be charged to the conductor.
 - b. For paid classes a rent fee (as applicable at any given point in time) will be applicable.
13. Bookings for all events or celebrations to be done at the club houses on a chargeable basis.
14. No religious activities to be conducted in the open spaces within the city. Religious festivals can be celebrated in the Clubhouse. Communities cannot book facilities for more than 3 days at a stretch for a given festival
15. Festival(s) that have got fire involved as part of celebrations will be celebrated in the designated areas (as mentioned in the table)

16. State festivals like Shivaji Jayanti, Ganpati etc. will be allowed in the spaces given below. Ganpati festival will be allowed for 10 days. PCMA will not provide any support w.r.t. Infra/HK/security for this event.
17. Society needs to inform PCMA on e-mail id 'escalations@pcma.in', of all events organized by them within the societies, so that vendors required by society can be facilitated smoothly at the Entry gates. Any damages to the city infrastructure to be borne by society.
18. Food and beverage-service and consumption are allowed only in Riverside area and clubhouses.
19. For events which are expected to have larger no. of attendees than the capacity of the party hall / lawn, the following city-level amenities can with PCMA's approval and subject to the conditions, charges and restrictions determined by PCMA:
 - a. Town-hall (Casa Bella)
 - b. Amphitheatre lawn (Casa Rio)
 - c. Riverside Arena (Casa Rio)
 - d. Wedding Lawn (Lakeshore Greens)
 - e. Wetland park (Downtown)
 - f. This list may be amended from time to time by PCMA.

ANNEXURE I: SOCIAL / CULTURAL EVENTS

| No. | Events List | Spaces Allocated for Public Events |
|-----|--|---|
| 1. | Republic Day (Flag Hoisting) | Casa Bella: CB Club, near Cricket ground Casa Bella Gold: Central Green Casa Rio and Casa Rio Gold: Central Clubhouse Golf Links: Visitor Parking (in front of Sereno) |
| 2. | Festivals involving fire-Holi, Diwali & Lohri | CB: Parking area near STP CBG: Parking area near STP CR & CRG: Riverfront Arena GL: Visitor Parking (in front of Sereno) |
| 3. | Independence Day (Flag Hoisting) | Casa Bella: CB Club, near Cricket ground Casa Bella Gold: Central Green Casa Rio and Casa Rio Gold: Central Clubhouse Golf Links: Visitor Parking (in front of Sereno) |
| 4. | Ganesh Festival | CB: Parking area near STP CBG: above GSR CR & CRG: Temple, Riverfront Arena |
| 5. | Christmas/ Eid Celebration | Clubhouses |

Note: All safety precautions need to be carried out by the residents

ANNEXURE II: SPORTS EVENTS

PCMA Scope for Sports Events

1.1. PCMA will conduct the following tournaments/ events for all Palava residents across projects annually based on demand/ adequate registration from residents:

| No | Events List | Venue | Equipment provided & PCMA Scope |
|----|--|---|---|
| 1. | Palava Premier League Cricket Tournament | Casa Rio Cricket Ground | 1. Tennis ball, standard stumps and cricket balls 2. Administration 3. Pre and post event maintenance |
| 2. | Palava Football Cup | Palava Titans Football Field | 1. Standard Football 2. Administration 3. Pre and post event maintenance |
| 3. | Palava Badminton Tournament** | Across clubhouses during knock out stage and semi finals and finals at Casa Bella. | 1. Standard Shuttlecocks 2. Pre and post event maintenance |
| 4. | Palava Karate Championship ** | Across clubhouses during knock out stage and semi finals and finals at Casa Bella Gold. | 1. Pre and post event maintenance |
| 5. | Palava Swimming Championship** | Across clubhouses during knockout stage and semi finals and finals at Casa Rio. | 1. Pre and post event maintenance |
| 6. | Palava Championship in any other sport that is requested by a minimum of 60 Palava residents and fulfils the norms specified in this policy. ** | | 1. Pre and post event maintenance |

** Resident Committee will handle the administration including organising trophies/ certificates/ medals, umpires, chairs for the umpires, food for the umpires, equipment as specified, security, drinking water and Inviting guest of honour (if any) for trophy presentation.